

From: Πρύτανης Πανεπιστημίου Πειραιώς, καθ. Αγγ. Κότιος <rector@unipi.gr>
Sent: Τρίτη, 21 Δεκεμβρίου 2021 4:18 μμ
To: documents@unipi.gr
Subject: FW: Προκήρυξη υποτροφιών Σλοβενικής κυβέρνησης σε Έλληνες και πολίτες άλλων χωρών για το ακαδημαϊκό έτος 2022-2023 στο πλαίσιο Διμερών Μορφωτικών Συμφωνιών.
Attachments: 1. Invitation-Slovenia-Bilateral-scholarships-2022-23.pdf; 2. Step-by-step-guide-for-students.pdf; 3. General-Info-Package-EU-students.pdf; 4. Letter-of-Acceptance-2022-23.pdf; 5. LETTER-OF-CONFIRMATION-STUDENT-2022-23.pdf; ΑΣ 602 Υποτροφίες Σλοβενίας signed.pdf; ΣΛΟΒΕΝΙΑ pdf (1).pdf

1) Δημόσιες Σχολές
2) Άλλες Σχολές

From: Δήμητρα Χωραφά <dchorafa@minedu.gov.gr>
Sent: Tuesday, December 21, 2021 2:37 PM
To: rector@uoa.gr; rector@mail.ntua.gr; boudouvis@ntua.gr; rector@auth.gr; rector-secretary@auth.gr; rector@aueb.gr; bouranto@aueb.gr; r@aua.gr; rectorate@asfa.gr; rector@panteion.gr; rector@unipi.gr; prytan@uom.edu.gr; protocollo@uom.edu.gr; rector@upatras.gr; rectorate@upatras.gr; prytania@uoi.gr; talbanis@uoi.gr; rector@duth.gr; secretary@rector.uoc.gr; rector@uoc.gr; kontak@med.uoc.gr; rector@central.tuc.gr; rectorate@aegean.gr; prytan@aegean.gr; rector@ionio.gr; prytanis@uth.gr; zmamur@uth.gr; rector@hua.gr; mara@hua.gr; kmas@uop.gr; rectorate@uop.gr; prytanis@puas.gr; rector@uniwa.gr; rector@uowm.gr; theodoul@uowm.gr; choffice@ihu.edu.gr; rector@hmu.gr; rector_office@hmu.gr; rector_office@staff.teicrete.gr; president@aspete.gr; info@aeaa.gr; secretary@aeath.gr; contact@aeavellas.gr; gkon@aeahk.gr; info@aeahk.gr; president@eap.gr
Cc: Μαρία Δήμου <mdimou2@minedu.gov.gr>
Subject: Προκήρυξη υποτροφιών Σλοβενικής κυβέρνησης σε Έλληνες και πολίτες άλλων χωρών για το ακαδημαϊκό έτος 2022-2023 στο πλαίσιο Διμερών Μορφωτικών Συμφωνιών.

3) Βραβεία Αναδ' Υμης
Coo

Παρακαλούμε δείτε τα επισυναπτόμενα έγγραφα σχετικά με " Προκήρυξη υποτροφιών Σλοβενικής κυβέρνησης σε Έλληνες και πολίτες άλλων χωρών για το ακαδημαϊκό έτος 2022-2023 στο πλαίσιο Διμερών Μορφωτικών Συμφωνιών. "

Με εκτίμηση

ΥΠΟΥΡΓΕΙΟ ΠΑΙΔΕΙΑΣ ΚΑΙ ΘΡΗΣΚΕΥΜΑΤΩΝ
ΓΕΝΙΚΗ ΓΡΑΜΜΑΤΕΙΑ ΑΝΩΤΑΤΗΣ ΕΚΠΑΙΔΕΥΣΗΣ
ΓΕΝΙΚΗ ΔΙΕΥΘΥΝΣΗ ΑΝΩΤΑΤΗΣ ΕΚΠΑΙΔΕΥΣΗΣ
ΔΙΕΥΘΥΝΣΗ ΟΡΓΑΝΩΤΙΚΗΣ ΚΑΙ ΑΚΑΔΗΜΑΪΚΗΣ ΑΝΑΠΤΥΞΗΣ
ΤΜΗΜΑ Δ' ΦΟΙΤΗΤΙΚΩΝ ΘΕΜΑΤΩΝ ΚΑΙ ΥΠΟΤΡΟΦΙΩΝ

τηλ: 210-344 2321



ΕΛΛΗΝΙΚΗ ΔΗΜΟΚΡΑΤΙΑ
ΥΠΟΥΡΓΕΙΟ ΠΑΙΔΕΙΑΣ ΚΑΙ ΘΡΗΣΚΕΥΜΑΤΩΝ

ΓΕΝΙΚΗ ΓΡΑΜΜΑΤΕΙΑ ΑΝΩΤΑΤΗΣ ΕΚΠΑΙΔΕΥΣΗΣ
ΓΕΝΙΚΗ Δ/ΝΣΗ ΑΝΩΤΑΤΗΣ ΕΚΠΑΙΔΕΥΣΗΣ

Μαρούσι, 21 -12-2021
Αρ. πρωτ: 167309 /Ζ1

Δ/ΝΣΗ ΟΡΓΑΝΩΤΙΚΗΣ & ΑΚΑΔΗΜΑΪΚΗΣ
ΑΝΑΠΤΥΞΗΣ
ΤΜΗΜΑ Δ' ΦΟΙΤΗΤΙΚΩΝ ΘΕΜΑΤΩΝ ΚΑΙ
ΥΠΟΤΡΟΦΙΩΝ

ΠΡΟΣ: όλα τα Α.Ε.Ι. (μέσω e-mail)

Ταχ. Δ/ση: Α. Παπανδρέου 37
Τ Κ – Πόλη· 151 80, Μαρούσι
Ιστοσελίδα: <http://www.minedu.gov.gr>
Πληροφορίες: Τμήμα Δ' Φ. Θεμάτων &
Υποτροφιών
Τηλέφωνο: 210 344 2404, 210 344 2321
FAX: 210 344 2365

ΘΕΜΑ: Προκήρυξη υποτροφιών Σλοβενικής κυβέρνησης σε Έλληνες και πολίτες άλλων χωρών για το ακαδημαϊκό έτος 2022-2023 στο πλαίσιο Διμερών Μορφωτικών Συμφωνιών.

Διά του παρόντος ανακοινώνεται συνημμένα, προκήρυξη και συνοδευτικό υλικό του Σλοβενικού Υπουργείου Παιδείας, Επιστημών και Αθλητισμού για τις υποτροφίες που προτίθεται να χορηγήσει, σε Έλληνες πολίτες και πολίτες άλλων χωρών, σε εφαρμογή διμερών Μορφωτικών Προγραμμάτων για το ακαδημαϊκό έτος 2022-2023.

Την υλοποίηση του προγράμματος υποτροφιών αναλαμβάνει η αρμόδια εθνική αρχή της Σλοβενίας CMEPIUS (Centre of the Republic of Slovenia for Mobility and European Educational and Training Programmes).

Οι υποτροφίες για Έλληνες πολίτες είναι 10 τον αριθμό με διάρκεια από 3 μήνες έως 10 μήνες. Στους υποτρόφους χορηγείται χρηματικό βοήθημα ύψους 300€ μηνιαίως, επιδότηση διατροφής ύψους 2,69€/ημέρα, ενώ παρέχεται δωρεάν διαμονή σε Φοιτητικές Εστίες Πανεπιστημίων καθώς και δωρεάν βασική ιατροφαρμακευτική περίθαλψη. Σημειώνεται ότι η προθεσμία υποβολής αιτήσεων λήγει στις 31 Μαρτίου 2022.

Περισσότερες πληροφορίες μπορούν να λάβουν οι ενδιαφερόμενοι και από την σχετική ιστοσελίδα του CMEPIUS: <https://studyinslovenia.si/study/exchange-programmes>

Η ΑΝ. ΠΡΟΪΣΤΑΜΕΝΗ ΤΗΣ ΔΙΕΥΘΥΝΣΗΣ

ΕΥΓΕΝΙΑ ΠΑΠΑΓΕΩΡΓΙΟΥ

Εσωτερική Διανομή:

Διεύθυνση Ευρωπαϊκών και Διεθνών Θεμάτων
Διεύθυνση Οργανωτικής και Ακαδημαϊκής Ανάπτυξης - Τμήμα Δ'



**ΥΠΟΥΡΓΕΙΟ ΕΞΩΤΕΡΙΚΩΝ
ΠΡΕΣΒΕΙΑ ΤΗΣ ΕΛΛΑΔΟΣ
ΛΙΟΥΜΠΙΑΝΑ**

VASSILIOS KOUTSIKOS
AKΡΙΒΕΣ ΑΝΤΙΓΡΑΦΟ
Nov 26 2021 1:40 PM

**ΑΔΙΑΒΑΘΜΗΤΟ
ΚΑΝΟΝΙΚΟ**

Τηλ.: + 386 1 4201 400
E-mail: gremb.lju@mfa.gr

Λιουμπιάνα, 26 Νοεμβρίου 2021
Α.Π. 602
(Φ. 400)

- ΠΡΟΣ :** Υπουργείο Παιδείας και Θρησκευμάτων (μ. ημών)
- Γενική Γραμματεία Ανωτάτης Εκπαίδευσης
Γενική Δ/ση Ανωτάτης Εκπαίδευσης
Δ/ση Οργανωτικής & Ακαδημαϊκής Ανάπτυξης
Τμήμα Δ΄ Φοιτητικών Θεμάτων και Υποτροφιών
Email: foitmer.gr@minedu.gov.gr
- ΚΟΙΝ:** Υπουργείο Εξωτερικών (μ. ΣΗΔΕ)
- Ε3 Διεύθυνση Μορφωτικών, Πολιτιστικών και Αθλητικών Υποθέσεων
- ΘΕΜΑ:** Προκήρυξη υποτροφιών Σλοβενικής κυβέρνησης σε Έλληνες και πολίτες άλλων χωρών για το ακαδημαϊκό έτος 2022-2023 στο πλαίσιο Διμερών Μορφωτικών Συμφωνιών

Σας αποστέλλουμε, συνημμένα, προκήρυξη και συνοδευτικό υλικό του Σλοβενικού Υπουργείου Παιδείας, Επιστημών και Αθλητισμού για τις υποτροφίες που προτίθεται να χορηγήσει, σε Έλληνες πολίτες και πολίτες άλλων χωρών, σε εφαρμογή διμερών Μορφωτικών Προγραμμάτων για το ακαδημαϊκό έτος 2022-2023. Την υλοποίηση του προγράμματος υποτροφιών της αναλαμβάνει η αρμόδια εθνική αρχή της Σλοβενίας CMEPIUS (Centre of the Republic of Slovenia for Mobility and European Educational and Training Programmes).

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Περισσότερες πληροφορίες μπορούν να λάβουν οι ενδιαφερόμενοι και από την σχετική ιστοσελίδα του CMEPIUS: <https://studyinslovenia.si/study/exchange-programmes/>

Ο Πρέσβης

Ελευθέριος Κουβαριτάκης
Πληρεξούσιος Υπουργός Α΄

Συνημμένα: 1. Προκήρυξη (5 σελ.)
2. Οδηγός βήμα-προς-βήμα για φοιτητές (1 σελ.)
3. Γενικές πληροφορίες για φοιτητές από κ-μ Ε.Ε (6 σελ.)
4. Έντυπο αποδοχής από Πανεπιστήμιο της Σλοβενίας (1 σελ.)
5. Έντυπο επιβεβαίωσης από Πανεπιστήμιο της Σλοβενίας (1 σελ.)

ΑΔΙΑΒΑΘΜΗΤΟ



October 2021

Bilateral scholarships for the academic year 2022 / 2023

GENERAL INFORMATION

The Ministry of Education, Science and Sport of the Republic of Slovenia (hereafter referred to as the "Ministry") hereby offers the number of scholarship months to foreign nationals, on the basis of bilateral agreements (between the governments/ministries) and reciprocity with the following countries:

Country	Number of scholarship months available for citizens of the country for the academic year 2022/23 (i.e. 1.10.2022 - 30.9.2023)
Bulgaria	14
Bosnia and Herzegovina	18
Greece	10
Hungary	16
India	24
Israel	27
Italy	20
Japan	12
Kosovo	18
Mexico	24
Montenegro	18
Poland	46
People's Republic of China	72
Republic of North Macedonia	36
Russian Federation	16
Serbia	18
Slovakia	20
Switzerland	12
Turkey	9

Scholarships are awarded to applicants nominated by the competent authorities of eligible countries.

This scholarships scheme is designed for university/college students or graduates and Ph.D. applicants who wish to accomplish a part of their study at one of the Slovenian Higher Education institution. A part of postgraduate study is based on individual works under the supervision of Slovenian professor/mentor.

Its length usually ranges from **3 to 10 months** depending upon the agreement concerned that specifies also the categories of eligible recipients.

The scholarship **cannot be awarded for a complete course of study leading to a degree.**

Neither can the scholarship be granted for any Slovenian language course.

Please note that **tuition fee can not** be covered from this scholarship.

Majority of the applications are admitted for short time **study stay** or **research visits by doctoral students/candidates** (i.e. they either attend non-degree courses of their choice, or pursue an independent research activity at the host institutions, depending on their qualifications and preferences). In compliance with the applicable legal regulations, decisions on admission to research or study stays are taken by the institutions of higher education. **Applicants are therefore obliged to contact the selected university directly and request a Letter of Acceptance from the relevant department.** Applicants are requested to point out to the selected university that they are applying for a scholarship award under the bilateral agreement.

The age limit of the applicants for study stays is 26 years (the applicant may not complete 26 years of age before the end of the scholarship period) and 30 years for research visit.

The applicants for study stays should be **proficient in the Slovene language**, unless the **working language** is agreed upon with the mentor/supervisor.

All applicants should indicate the preferred period of scholarship in their application form. The Ministry reserves the right to change the requested term of scholarship and/or place any applicant to a course and/or higher education institution different from those indicated in his/her scholarship application form, if admission as requested by the applicant is not feasible.

Additional information and conditions:

Student mobility can be carried out only when student activities are taking place physically and when corresponding student dormitories are open and accepting students.

Student is eligible to receive scholarship only for physically mobility.

APPLICATION PROCEDURE

The implementation of this scholarships programme in the Republic of Slovenia is assigned to the national agency: CMEPIUS – Centre of the Republic of Slovenia for Mobility and European Educational and Training Programmes.

The nominations (main and reserve list) and application dossiers of applicants must be submitted to the CMEPIUS by the competent authorities (usually respected ministries of education, government agencies) of eligible countries.

<p style="text-align: center;">CMEPIUS »Bilateral scholarships« Ob železnici 30a SI – 1000 Ljubljana</p>

Applications sent by individual applicants directly to the CMEPIUS will not be processed.

Competent authorities present the nominations before the deadline set in the relevant agreements, in most cases **by March, 31 2022**. The closing dates for applications fixed by the competent authorities are necessarily earlier (normally by several months). Prospective applicants are therefore advised to contact the respective competent authorities in time.

Each application dossier must comprise a copy of a completely and legibly filled out Application form and Letter of Acceptance* with the following required attachments which are also submitted in duplicate:

- a photocopy of ID card or passport (page with the photography),
- one Letter of recommendation for study stays and two Letters of recommendation for research stay from applicant's home institution,
- photocopy of diploma and/or certified transcript(s) of records,

All these documents must be written in or translated into Slovenian or English language. Incomplete application dossiers and/or inadequately completed application forms will not be processed.

Advice and further Information can be provided by CMEPIUS using e-mail: scholarships@cmepius.si and by the Slovenian Embassies in eligible countries.

*The scholarship cannot be awarded unless the original »Letter of Acceptance« signed and sealed by the Slovenian higher education institution – applicant's future host institution is attached to the application

PRACTICAL DETAILS

The scholarship is awarded upon the decision issued by the Ministry. The applicants and the respective authorities will be notified by the CMEPIUS in May/June 2022.

There is no legal claim to the scholarship award.

The scholarship is not transferable to another person.

While having this scholarship student can't receive Erasmus, CEEPUS or any other European Union sponsored scholarship.

For the academic year 2022/2023, the scholarship comprise of:

- **300 EUR* per month** - its amount is periodically reviewed and adjusted each January*
- **free accommodation** in the facilities (student dormitory) of the Student Centre of the Universities (paid for by the CMEPIUS directly to provider)
- **Subsidised meals - 2,69 EUR/per working day** via Student Organisation of Slovenia
- **basic medical insurance** for non-EU applicants if there is no bilateral agreement on health insurance between Slovenia and the applicant's home country (paid for by the CMEPIUS directly to provider)

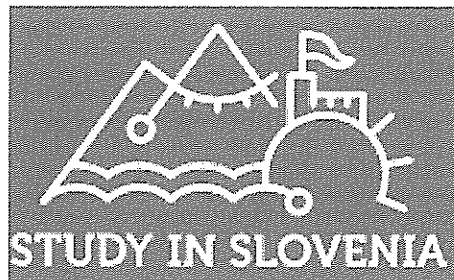
* * *

- List of all accredited higher education institutions and study programmes in the Republic of Slovenia is available on the web-site of the SQAA - **Slovenian Quality Assurance Agency For Higher Education**

- All the information, application form, Letter of Acceptance,... are available on the CMEPIUS's website

<http://studyinslovenia.si/study/exchange-programmes/>

- For additional information send an e-mail to **scholarships@cmeplus.si**.



www.studyinslovenia.si

Step by Step Guide for Students

From making a decision to come to Slovenia and do your exchange to going back home

1. The information about student exchange to Slovenia you can find at various websites, www.studyinslovenia.si is the most comprehensive.
2. Once you have seen our web site and read all about it in the Invitation for bilateral scholarships, you need to contact your local authorities to check the deadline in your country. Our deadline 31. March each year is for the authorities to send the applications to CMEPIUS, not for students to apply, so usually the local authorities give local deadline before the end of March.
3. At the same time, you need to contact the faculty in Slovenia where you would like to go (get in touch with the international office, introduce yourself, send an e-mail, CV and explain what would you like to do here and when you would like to come).
4. After a positive response from your host institution, you need to submit an on-line application. Do not forget to print it out and together with all demanded enclosures, send it to your local authorities.
5. CMEPIUS waits for all applications to arrive and in May, the Commission for foreign students assembles and makes a final decision awarding or rejecting your application.
6. After the decision of the Commission, CMEPIUS informs students about the decision and sends some basic information by e-mail.
7. You need to answer the e-mail we send to you to accept or decline the scholarship, or you have to send some additional documents in order to award the scholarship and you have to send us the address where to send you General info package so you will receive it for sure.
8. In May/June, you will receive the General info package to your address. You read it, check if all the data are correct and send back the Letter of acceptance (this is the only letter you send back the rest you keep).
9. Now you prepare for the trip: prepare your health insurance, check expiring dates of your documents, arrange your visa if you need it, read General info package, so you won't forget something, buy you plane ticket, pack your bags and off you go.
10. After arriving to Slovenia go to your accommodation (usually student dorm).
11. Than you meet your host institution and your mentor and/or contact person.
12. Host institution contacts CMEPIUS and we send them your contract by e-mail, which you sign (it is very important that you read it before you sign it).
13. When all three parties (you, the dean of your host institution and the director of CMEPIUS) sign the contract, CMEPIUS transfers the funds to your host institution. The institution then transfers the funds to you so we advise you to ask your mentor or contact person, where you can collect the funds.
14. At the end of your exchange ask your mentor or contact person for the Letter of Confirmation. One copy needs to be sent to CMEPIUS and one copy is yours.
15. Finally yet importantly, after your exchange, you will receive an e-mail from CMEPIUS with a link to an on-line report that you need to fill in and submit.

We wish you a very pleasant study exchange experience, full of new knowledge and friendships! Welcome to share it with us via Study in Slovenia FB, YouTube, Instagram or simply by writing us to scholarships@cmepius.si



General Info Package for Grant Holders of the Ministry of the Republic of Slovenia for Education, Science and Sport

We are happy to inform you that your application for the Scholarships programme has been successful and you have been awarded a grant from the Ministry of Education, Science and Sport.

Please find further information on how to proceed in the following enclosed documents.

1. Instructions and further details. **READ THEM CAREFULLY**
2. Detailed information on your mobility
3. Letter of Award
4. Letter of Acceptance
5. Letter for the Accommodation
6. Letter of Confirmation – this document (in the Slovene language) is used to apply for the residence permit at Upravna enota in Slovenia

The **Mobility Grant Contract** will be sent to your host institution and you will receive it when you report to your mentor there.

In order to avoid any difficulties, please read this document very carefully. If you have any additional questions, do not hesitate to get in touch with the relevant contact person (preferably via e-mail).

We wish you a pleasant and fruitful stay in Slovenia.

Best regards,

Petra Vilfan,
Scholarships Coordinator

INSTRUCTIONS FOR ALL THE ENCLOSED DOCUMENTATION AND FURTHER DETAILS ON YOUR STAY IN SLOVENIA

Dear grant holder

Please follow these instructions carefully. The following lines will tell you what to do with which document, which to send to whom and to which address. By strictly following the instructions, you can avoid many unnecessary complications.

So, what do you do after receiving the documentation from Slovenia?

Step 1: (MOST IMPORTANT!!):

Check the awarded number of months, dates of arrival and departure (from-until), host institution and your details (name and date of birth).

- If there is a mistake, **immediately contact** CMEPIUS (scholarships@cmeplus.si)
- If everything is OK, sign the Letter of Acceptance **on both sides**. Then send this document **3 weeks prior to your arrival at the latest**, to the CMEPIUS address:

CMEPIUS – NCO SI
Scholarships
Ob železnici 30a
SI – 1000 Ljubljana
SLOVENIA

If you decline the scholarship, you must inform us about your decision in writing (e.g. by e-mail) 3 weeks prior to your arrival at the latest or as soon as possible!

Step 2: REQUIREMENTS FOR A RESIDENCE PERMIT

Citizens of the European Union may enter the Republic of Slovenia without a visa or a residence permit, regardless of the purpose of their residence in the Republic of Slovenia (they only need a **valid identity card or passport, which must be valid until 6 months after the end of the exchange**). However, citizens of the EU have to report to the local authorities (at »Upravna enota«) if **your stay is longer than 90 days** with the 'Letter of Confirmation' in order to obtain a residence permit (it is enclosed with the Info package).

The student is obliged to register with the local police authorities after arrival:

- If you get a room in a student dormitory, the registry office will register you after arrival at the dormitory
- If you have **your own** accommodation, you need to arrange the registration **yourself**.

The requirements for residence registration (if your stay is longer than 90 days) are:

- Valid identity card or valid passport
- Health insurance covering all health risks in the host state (see next point for details)
- Sufficient financial resources for the period of residence (**Letter of Confirmation**).

The residence registration is valid during the time of studying or for one year if the study lasts longer; in this case it, can be renewed annually.

Step 3: HEALTH INSURANCE

To acquire health insurance, **citizens of the European Union** should bring with them a **European Health Insurance Card – EHIC**. We also recommend having some commercial insurance like CORRIS.

Step 4: ACCOMMODATION

Accommodation will be arranged for you in a student dormitory for the period of the awarded mobility grant and paid for by the Slovenian Ministry. The organisation of the accommodation depends on the University you are visiting (see below). The room will be available from the date of your arrival, which you will state in the letter of Acceptance (a maximum of 3 days before the start of the mobility). ***If you arrive before that date, you will not be able to enter the student dormitory. If you arrive later than agreed without prior notification, the room will be rented to other students.***

There are no additional funds available if you decline already reserved student dormitory accommodation. Additional funds are available when accommodation cannot be provided in student dormitories.

There are no single rooms at the dormitories.

A) Students staying in Ljubljana:

- **Before coming to Slovenia, read the instructions at <http://www.stud-dom-lj.si/en> and contact the dorm at sprejemnapisarna@stud-dom-lj.si**
- You need to bring the 'Letter for the accommodation' and your passport
- **You can ONLY move in during working hours (see below)**
- On the day of your arrival, you need to go directly to the reception office (address: Student Campus Rožna dolina, Svetčeva ulica 9, Ljubljana) where you will get the keys and the accommodation contract. They will also register you with the police authorities.
- At the dormitories, you will also receive some documents. Please read them so that you know the rules and procedures at the dormitories (moving in and moving out).
- You will need to check in at the reception office on a working day during working hours. ***If your arrival is on a weekend OR outside working hours, you will need to arrange your own accommodation for that time.***
- You can find a map at <http://www.stud-dom-lj.si/si/domovi/lokacije/>
- **Working hours of the reception office:**

Monday, Tuesday, Thursday: 9:00-12:00 and 12:30-14:00

Wednesday: 9:00-12:00 and 12:30-16:00

Friday: 9:00-12:00

On the first working day of the month, the office hours are from 12:00 to 14:00, except on October 1st.
Check the moving out procedure during/before the holidays.

B) Students visiting the University of Maribor:

For all further information about your accommodation, please contact Bojana Ogrizek-Rogan
bojana.ogrizek-rogan@um.si
Student dormitories Maribor, Gosposvetska cesta 83, 2000 Maribor

C) Students visiting the University of Primorska:

For all information about your accommodation, please contact Mrs. Petra Zidar (petra.zidar@upr.si)

D) Students visiting the University of Nova Gorica:

For all information about your accommodation, please contact Mrs. Sabina Zelinscek –
Sabina.zelinscek@ung.si

E) Students visiting other institutions:

For all information about your accommodation, please contact your mentor or contact person at your host institution

Step 5: DURING YOUR MOBILITY

Get to know your host institution and SLOVENIA PRIOR TO ARRIVAL -> **check the websites** or e-mail your mentor and/or relevant person if you have questions about the programme of your work. You will find details in the document entitled 'Detailed information on your mobility'. You do NOT need to send anything to your host institution, though you **MUST contact them and introduce yourself before your actual arrival in Slovenia.**

For all student-related matters (student ID and discount coupons), contact the international office of your local student organisation and/or the international office at your host institution.

After arrival and checking in at the student dormitory, report to your mentor and/or contact person and ask them to contact CMEPIUS for your contract.

HOW TO GET THE SCHOLARSHIP FUNDS:

1. After your arrival in Slovenia, go to your mentor and/or contact person at your host institution
2. The host institution contacts CMEPIUS and we will send them your contract by e-mail
3. You sign the contract ***(READ BEFORE YOU SIGN!)***
4. When all 3 parties (you, the dean of your host institution and the director of CMEPIUS) have signed the contract, CMEPIUS transfers the funds to **your host institution**
5. With your copy of the signed contract, you can get the funds
6. Ask your mentor or contact person where you can collect the funds
7. **Please have some money with you for the first month of your stay.**

VERY IMPORTANT: as stated in the Package and Letter of Acceptance, you need to notify CMEPIUS about any change IMMEDIATELY (at the latest, 1 month before your arrival, by e-mail scholarships@cmepius.si or by phone +386 (0)1 620-94-59 (Petra). Failing to do so means that your accommodation and financing will no longer be guaranteed. Example: if something goes wrong and you are unable to come on the date your scholarship starts

and if you let us know about it, we can re-book the room. If you do not notify us about changes and you arrive later than planned, there will be no room waiting for you and CMEPIUS cannot guarantee accommodation.

UPDATES ON CORONAVIRUS IN SLOVENIA

Before coming to Slovenia, you must check information about border crossing for citizens of your country. The most important and up to date information can be found here:

<https://www.gov.si/en/topics/coronavirus-disease-covid-19/border-crossing/>

<https://www.policija.si/eng/newsroom/news-archive/103470-crossing-the-state-border-during-the-coronavirus-epidemic>

Any questions?

You can write to CMEPIUS (scholarships@cmepius.si) at any time, but first check our website <https://studyinslovenia.si/study/exchange-programmes/> where you can find plenty of detailed information and many answers to your questions.

More about studying in Slovenia www.studyinslovenia.si/

ALL THE BEST WISHES

Štipendije
Republike Slovenije
za izmenjavo tujih študentov
za študijsko leto 2022 / 2023

SCHOLARSHIPS
of the REPUBLIC of SLOVENIA
for individual studies of students
in the academic year 2022 / 2023

POTRDILO slovenske visokošolske institucije o sprejemu študenta na izmenjavo

LETTER OF ACCEPTANCE by Slovenian Higher Education Host Institution

A) GOSTUJOČA INSTITUCIJA/HOST INSTITUTION:

- Unlversity / Univerza _____
- Faculty / Fakulteta _____
- Department (if applicable) / Oddelek (če je mogoče) _____
- Address / Naslov _____

B) ŠTUDENT – PRIJAVITELJ / STUDENT - APPLICANT

- Student's-applicant's name / Ime in priimek študenta-prijavitelja

- Country / Država _____

C) INFORMATION ON EXCHANGE PERIOD

- Mentor (Supervisor) at the host institution (title, name, e-mail) / Mentor na gostujoči instituciji (naziv, ime, priimek, e-naslov)

- I, the undersigned, guarantee the right to the student - applicant to participate in study process during the scholarship period from _____ untill _____.

(S podpisom zagotavljam, da bo v času izmenjave od _____ do _____ študentu/štipendistu omogočeno sodelovanje oz. udeležba v študijskem procesu. **Vpišite točne datume.**)

- I confirm that if the student - applicant is awarded the Scholarship of the Republic of Slovenia for individual studies of students in the academic year 2022/2023 he/she will **not be charged any tuition fee(s)**.

(S podpisom in žigom potrjujem, da je študent – štipendist, ki mu bo dodeljena navedena Štipendija Republike Slovenije za izmenjavo tujih študentov za študijsko leto 2022 / 2023 za čas izmenjave, **opravičen plačevanja šolnin in drugih prispevkov**).

Name _____
(ime)

Signature _____
(podpis)

Date _____
(datum)

Function _____
(funkcija)

Stamp (žig)



LETTER OF CONFIRMATION
2021 - 22

(to be filled out by the host institution – your mentor in Slovenia)

Host institution:

Mentor prof.: _____

With this document I confirm that

the student _____

was a BILATERAL student at our institution

from (day/month/year) _____

to (day/month/year) _____.

Date:

Stamp & signature of the professor / coordinator / mentor / supervisor:

Return to CMEPIUS at the end of your stay.

Please make na copy of this Confirmation letter for your own use.